

Education Line

# Course Proposal



## Interactive Spanish for Adults & Seniors

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[www.lingoamericasi.com](http://www.lingoamericasi.com)



**Course Overview/Objectives:** SPANISH 100 is a course designed to introduce adults and seniors to the basics of the Spanish language, with a focus on practical communication skills. Following, SPANISH 200, will focus on reviewing and practicing what students learned from Spanish 100 and apply it to Spanish 200 where a more conversational approach will be reinforced, talking about topics such as travel, health, hobbies, and cultural activities.

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## Education Line

# SPANISH 100 & SPANISH 200

## INTERACTIVE LANGUAGE ACQUISITION AND CONVERSATION

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2025

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## COURSE INFORMATION

SPANISH 100	SPANISH 200	COURSE DELIVERY
<p><b>Duration</b></p> <p><u>Classes</u></p> <p><b>4 classes</b></p> <p><b>Frequency:</b> twice a week <b>Hours:</b> 3 hr each <b>Time:</b> 5 - 8 Evening</p> <p><b>Dates:</b> Jan 27, 29 - Feb 3, 5 <b>Room:</b> Acacia</p> <p><b>Proposal Date:</b> Aug, 17, 2024</p>	<p><b>Duration</b></p> <p><u>Classes</u></p> <p><b>4 classes</b></p> <p><b>Frequency:</b> twice a week <b>Hours:</b> 3 hr each <b>Time:</b> 5 - 8 Evening</p> <p><b>Dates:</b> Feb 10, 12, 17, 19 <b>Room:</b> Acacia</p> <p><b>Proposal Date:</b> Aug, 17, 2024</p>	<p><b>Spanish 100:</b></p> <p><b>4 Classes: Each class will cover</b></p> <ul style="list-style-type: none"><li>- 60% Language acquisition reinforcing vocabulary.</li><li>- 40% Practice spoken language with the vocabulary reviewed in class.</li></ul> <p><b>Spanish 200:</b></p> <p><b>4 Classes: Each class will cover</b></p> <ul style="list-style-type: none"><li>- 100% Conversation &amp; Activities</li><li>- Will reference previous classes, review and practice.</li></ul>

## DELIVERY METHODS

### Spanish 100:

- In-person classes will be held at the Holland Center once a week [dates to be determined - THC].
- Students will receive a digital program with the content for Phase One [Spanish 100], upon registration for this course.
- Classes will be divided into two Blocks of time each day we meet. With a 5 min wrap-up at the end of the day.
- During class, students will be able to learn with digital material displayed on the board [technology check - THC].
- And with the support of printed material [worksheets] for students to fill out in class, as we review the content together. [printing check THC].
- Students will speak some basic Spanish from day one.

### Spanish 200:

- In-person classes will be held at the Holland Center once a week [dates to be determined - THC].
- Students will receive a digital program with the content for Phase Two [Spanish 200], upon registration for this course.
- Classes will be divided into two Blocks of time each day we meet. With a 5 min wrap-up at the end of the day.
- During class, students will be able to review digital material displayed on the board, as well as create meaningful conversations with their peers.
- Games and music will be part of the teaching methods in this phase.
- Short rotating conversations with their peers.

## BENEFITS

### Spanish 100:

- Learn basic Spanish vocabulary and conversational phrases.
- Boost brain health by learning a new language.
- Master native Spanish pronunciation
- Boost language confidence with ease and fun.
- Be part of an international teaching experience.
- Practical skills with immediate application.
- Learning materials include in-person, digital(in class), and printed materials and worksheets.
- Receive individual support from the teacher between classes, via opportunities for one-on-one, 30 minute Zoom calls during the 4-week course.
- If a student is not familiar with Zoom, WhatsApp video calls are available.
- Email access to the teacher regarding questions about the program or material reviewed in class.
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### Spanish 200:

- Boost your brain by learning and speaking a new language!
- We'll practice using basic/intermediate Spanish vocabulary, combined with conversational phrases and expressions in a fun and interactive way.
- Practice and master native Spanish pronunciation.
- Express yourself with confidence in a new language.
- Create your own list of vocabulary and expressions to use it in your own reality.
- Be part of an international teaching experience and have fun!
- Learning materials include in-person, digital(in class), and printed materials and worksheets
- Receive individual support from the teacher between classes, via opportunities for one-on-one, 30 minute Zoom calls during the 4-week course.
- If a student is not familiar with Zoom, WhatsApp video calls are available.
- Email access to the teacher regarding questions about the program or material reviewed in class.

## STUDENT RESOURCES

### LEARNING SUPPORT

#### **NO STUDENT WILL BE LEFT UNATTENDED OR BEHIND:**

- Students who feel they need extra support or reinforcement, will have the opportunity to schedule a one-on-one Zoom call with me, for up to 30 minutes a time, as part of the program, any time during Phase I and Phase II of the course.
- If the student is not familiar with how Zoom works, a WhatsApp video call will serve the same purpose.
- Students can contact me at any time, by email, with questions about the program or material reviewed in class.

### SYLLABUS

#### **CURRICULUM**

- Students will receive a Syllabus upon confirmation of registration, through email.
- The Syllabus will contain the same Curriculum I am including in this proposal so that students can review and if needed, or interested, they can prepare questions to review in class.
- Classes will be dynamic and entertaining. The idea is to create a fun and relaxed environment where everybody can try to communicate freely, and with enthusiasm.

#### MATERIALS NEEDED

- A 3 rings binder
- Pens

#### MATERIALS PROVIDED

- A Notebook

## EVALUATION

### Spanish 100:

- Students will be assessed in the second Block towards the end of class, every class.
- The assessment will be practical and in an interactive way.

### Final Evaluation

- Students will be assessed on the second Block of each class, weekly.
- The final class, the last assessment will be completed by participating in class, and completing a worksheet with a peer.

### Participation Certificate:

- At the end of this Phase, students will receive a Certificate of Attendance and Participation that will be emailed to them during the last 2 weeks after the end of class.

### Spanish 200:

- Students will be assessed in the second Block towards the end of class, every class.
- The assessment will consist on two factors:
  - 1) Their ability to use words and create meaningful short phrases to communicate.
  - 2) Interview their peers in Spanish following a set of questions given by the instructor.

### Final Evaluation

- Students will be assessed on the second Block of each class, weekly
- The final assessment will be an option for the students and the instructor to go to a Mexican Restaurant where students will have to order their meal, only in Spanish.

### Participation Certificate:

- At the end of this Phase, the student will receive a Certificate of Attendance and Participation that will be emailed to them during the last 2 weeks after the end of class.

I will Reinforce “Only Spanish” in the classroom  
Which is an excellent way for students to keep the level of language  
they have acquired during the day and past classes.  
This will start from our second week of class.

## 8 CLASSES CURRICULUM

### Class 1: Introduction to Basic Spanish

- **Block 1:** 9:00 - 10:25 AM
  - Greetings and Introductions [name, city]
  - Basic Pronunciation [Alphabet]
  - Common Phrases to greet people [at any time of the day]
- **Block 2:** 10:30 - 11:54 AM
  - Numbers 1-50
  - Days of the Week
  - Simple Conversational Practice
- **Class Wrap-up | 5min Q&A** 11:55 - Noon

### Class 2: Basic Vocabulary and Phrases

- **Block 3:** 9:00 - 10:25 AM
  - Family members and Relationships
  - Introducing Your Family
- **Block 4:** 10:30 - 11:54 AM
  - Basic Colors and Descriptions
  - Describing Objects in the house and People
- **Class Wrap-up | 5min Q&A** 11:55 - Noon

### Class 3: Everyday Activities

- **Block 5:** 9:00 - 10:25 AM
  - Daily Routines
  - Talking about Your Day
- **Block 6:** 10:30 - 11:54 AM
  - Shopping and Money
  - Asking for Prices and Making Purchases
- **Class Wrap-up | 5min Q&A** 11:55 - Noon

## Class 4: Health and Wellness

- **Block 7:**
  - Visiting the Doctor
  - Basic Health Vocabulary
- **Block 8:**
  - Talking about Exercise and Diet
  - Common Medical Conditions
- **Class Wrap-up | 5min Q&A**

9:00 - 10:25 AM

10:30 - 11:54 AM

11:55 - Noon

## Class 5: Travel and Transportation

- **Block 9:**
  - Asking for Directions
  - Using Public Transportation
- **Block 10:**
  - Booking Hotels
  - Travel Vocabulary
- **Class Wrap-up | 5min Q&A**

9:00 - 10:25 AM

10:30 - 11:54 AM

11:55 - Noon

## Class 6: Hobbies and Leisure Activities

- **Block 11:**
  - Discussing Hobbies (e.g., gardening, reading)
  - Expressing Likes and Dislikes
- **Block 12:**
  - Talking about Sports and Games
  - Planning Leisure Activities
- **Class Wrap-up | 5min Q&A**

9:00 - 10:25 AM

10:30 - 11:54 AM

11:55 - Noon

### Class 7: Culture and Social Activities

- **Block 13:**
  - Spanish-Speaking Countries and Cultures
  - Traditional Foods and Festivals
- **Block 14:**
  - Socializing and Making Friends
  - Attending Cultural Events
- **Class Wrap-up | 5min Q&A**

9:00 - 10:25 AM

10:30 - 11:54 AM

11:55 - Noon

### Class 8: Review and Practical Application

- **Block 15:**
  - Review of Key Concepts
  - Practical Conversations
- **Block 16:**
  - Role-Playing Scenarios
  - Course Wrap-Up and Q&A
- **Class Wrap-up | 5min Q&A**

9:00 - 10:25 AM

10:30 - 11:54 AM

11:55 - Noon

PRICING: <b>Spanish 100</b> - 4W	PRICING:- <b>Spanish 200</b> - 4W	Plus Registration Fee (Acacia Room)
<b>\$299</b> p/person - 30% Adm. Fee	<b>\$299</b> p/person - 30% Adm. Fee	<b>\$32 or \$42</b>

#### NOTE:

- Please see “**REGISTRATION FEE FOR ACACIA ROOM EXPLAINED**” on the next page (Page 11).

## REGISTRATION FEE FOR ACACIA ROOM EXPLAINED

Thank you so much for your interest in having Spanish classes at The Holland Center.

I am thrilled that you are open to using a bigger room. This enhances the many teaching options to make the class more interactive and fun, giving a total wholesome language acquisition experience. Especially, given the fact that we are expecting to have more students for next year! Can't wait to see how everything comes together! About this point, and understanding that the Adm. Fee will be 30% for this room, I was thinking about something to help us make up for that Fee. And I came up with this option that would help us have a better cushion towards the final revenue resulting in a lesser impact on my side.

To explain, I am not changing the way we charge for the Spanish package of 4 classes, however, I am thinking about adding a "**One Time Registration Fee**" of \$32, or \$42 dollars, when using the Acacia room, separate from the payment of the Spanish Course itself of \$299. This is the reason why:

- I understand that asking over \$300 at once to cover the 30% Adm. Fee for the bigger room looks like a lot in one figure, but if we break it up into two prices (1. Course Fee 2. One Time Registration Fee), it looks more manageable and not significantly higher. **Example:**

### OPTION 1:

JAN - FEB 2025

#### **Spanish 100**

Class Program: Jan 27, 29 - Feb 3, 5

Course Fee: \$299

- Plus One Time Registration Fee: \$32

*The final payment to me would be \$231 after 30% for Adm. Fee.*

### OPTION 2:

JAN - FEB 2025

#### **Spanish 100**

Class Program: Jan 27, 29 - Feb 3, 5

Course Fee: \$299

- Plus One Time Registration Fee: \$42

*The final payment to me would be \$239 after 30% for Adm. Fee. Which in this case, it would be the same amount that I would be receiving for classes in October and part of Nov this year.*

I look forward to hearing your comments.

Thank you.

*Yanette Tift*

## GRAPHIC SPANISH 100

**SPANISH 100**

Learn Spanish

*This Winter*

In Person   Interactive   Boost Your Brain

The graphic features a blue and purple gradient background. At the top, a red banner contains the text 'SPANISH 100'. Below this is a photograph of a spiral notebook with a blue pen resting on it. The words 'Learn Spanish' are written in blue marker on the notebook page. A small icon of a person is visible on the pen. A black box with white text 'This Winter' is positioned in the lower right of the notebook image. At the bottom, three white boxes with red text contain the words 'In Person', 'Interactive', and 'Boost Your Brain'.

## GRAPHIC SPANISH 200

**SPANISH 200**

Let's Speak Spanish

*This Winter*

IN PERSON   INTERACTIVE   BOOST YOUR BRAIN

The graphic features a blue and purple gradient background. At the top, a red banner contains the text 'SPANISH 200'. Below this is a photograph of a spiral notebook with a blue pen resting on it. The words 'Let's Speak Spanish' are written on the notebook page, with 'Let's Speak' in pink and 'Spanish' in blue. A small icon of a person is visible on the pen. A white box with red text 'This Winter' is positioned in the lower right of the notebook image. At the bottom, three white boxes with red text contain the words 'IN PERSON', 'INTERACTIVE', and 'BOOST YOUR BRAIN'.

## INSTRUCTOR INFORMATION

### YANETTE TIFT

Over 23 years of national and international language experience. From translating and interpreting in the mining and engineering industry in Chile, to diving deep into the educational field in the United States. Yanette's background as an English into Spanish Simultaneous Interpreter and Translator, as well as teaching Spanish in Secondary and Higher Education, have given her a tremendous satisfaction and joy. At the same time, that has equipped her with the necessary tools to support and serve as a bridge for a mutual understanding amongst English and Spanish speakers from a diverse professional, and cultural background. Living and working abroad [Chile, Brazil, and Australia], have provided her with a cultural sensitivity, understanding, and knowledge to help others where there is a language need.

Yanette helps Corporations to effectively communicate and improve their relationship with their Spanish-speaking employees, keeping an open channel so that companies can foster and inject positive feedback, reinforce motivation, engagement, and promote a productive work balance. Which in the end, increases retention and contributes to a strong lasting commitment and relationship with the company.

Her professional services in the Educational, as in the Business area, follow strict adherence to the National Education Association (NEA) Code of Ethics for the Education Profession, and the American Translators Association (ATA) Code of Ethics.



### YANETTE TIFT

**Simultaneous Interpreter | Translator | Spanish Instructor**  
**Bilingual Marketing Content**

English < > Spanish

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